

EDUCATION SOLUTIONS

Product Catalogue



ABOUT US

All About Compact

Compact have maintained a standard of excellence since its humble beginnings in 1975. Over the past 40 years we have assisted many business organisations and healthcare facilities to design, develop and implement procedures and compliance mechanisms that have made business easier to conduct and healthcare facilities more efficient and effective. Many of our hospital medication management products are credited with having helped save patient's lives and that is something that continues to inspire our dedicated staff.

Our Mission

Our mission is quite simple – we want our business to succeed by making sure that we help your business to succeed.

To achieve this we will:

Assist your business with its duty of care obligations under various statutory regulations and standards thereby reducing your risk exposure associated with non-compliance.

- Provide you with solutions that will exceed your expectations in relation to product quality and delivery of customer service that will leave you wanting to come back to Compact time and time again.
- To continue to strive for excellence in providing real, cost efficient and effective solutions to our customers.

Print Management

With over 40 years of experience as a leading supplier of medication charts and forms to Australia's Hospitals, Compact Business Systems is now proud to offer, complete print management to all Australian Hospitals.

Our solution ties our years of expertise in the design and production of medication charts and associated products with an up to the minute on-line ordering platform that includes electronic catalogue with a shopping cart and backs this up with excellent reporting. Our platform allows for delegated product ordering, and online proofing, this is also coupled with our ability to store and distribute on your behalf to various locations within a hospital or to multiple sites.

This means a one stop shop for all medication charts, filing folders and associated items and we can also warehouse other products on your behalf.

Compact Print Management offer customers a reduction in administration and print expenditure whilst also enjoying the benefits of Compact's expertise in forms design.

VISITOR & CONTRACTOR MANAGEMENT

VISITOR ACCESS CONTROL



Do you know who is visiting your school in the event of an emergency evacuation?

The Compact Visitor Sign-in and Fire Register System provides a multi-purpose solution to the control of visitors entering your school that encompasses emergency evacuation, health and safety and privacy all designed to improve the process and conform with various State's Legislative requirements, Standards or Guidelines.

Today, all schools have a primary duty of care to protect the welfare of everyone including visitors who enter their premises. Visitors themselves are likewise obligated to conduct themselves in a manner that not only ensures their own safety but also the safety of other people in the workplace.

The Compact Visitor Sign-in and Fire Register System creates a visitor pass containing your 'entry conditions' which ensures all incoming visitors are made aware of your safety policies and regulations as well as their own obligations BEFORE they enter your school. When attached to visitors clothing, the pass also provides awareness of their status to your staff whilst on site, and, in the event of an emergency evacuation, the system register provides the means for conducting a roll-call at the evacuation assembly point.

Correct education & implementation of this system will assist your emergency evacuation and risk management strategies.

Visitor Pass Contains:

- Visitor name and who they are visiting.
- Pre-printed "Conditions of Entry".
- Provision for visitor signature as acceptance and understanding of entry conditions.
- Emergency Evacuation Procedure.

Visitor Register Contains:

- Copy of all visitor details recorded on the visitor pass.
- Time in and time out.
- Management knowledge of who is currently on the premises is therefore easily established if an emergency arises.

Visitor Privacy

Privacy sheet protects visitor details collected at time of sign-in from sight of other visitors.



CONTRACTOR ACCESS CONTROL



Do you know which contracted workers are on your school grounds in the event of an emergency evacuation?

Control of contractors and their employees entering school grounds is essential to the safety and security of students and staff.

In some States it is now a legal requirement to correctly induct all contractors and their employees before they enter premises to commence work. This induction allows an organisation to properly assess the skill capabilities, qualifications and safety worthiness of a contractor, in addition to informing them of your own safety policies and procedures and any potential hazards that they may encounter.

The Compact Contractor Sign-in and Fire Register provides an extension of the induction process by providing a final check of the following on each site entry:

- When they are on your premises in the event of an emergency evacuation - The system register provides the means of conducting a roll-call at the evacuation assembly point
- Where they are working and what they are working on with each entry to the site
- A check on the currency of their induction with each site entry
- Recording of the issue and return of keys or access cards on entry and exit
- Recording of the issue and return of PPE supplied to the contractor
- Certification the work area has been left safe and that any incidents have been reported

The System creates a contractor permit containing your 'entry conditions' which ensures the reinforcement of your safety policies and regulations as well as their own obligations BEFORE they enter your school. When attached to the contractor's clothing, the permit also provides awareness for your staff to stay clear while the contractor is working but to assist in the event of an emergency evacuation.

Correct education and implementation of this system will assist your emergency evacuation and risk management strategies.

VISITOR & CONTRACTOR MANAGEMENT

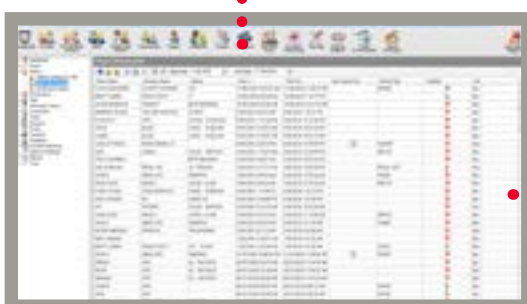
ENTRY SIGN - DIGITAL VISITOR & CONTRACTOR MANAGEMENT

EntrySign is the original award winning visitor management system, exclusively available through Compact Systems Australia. EntrySign simplifies the process of signing visitors and contractors into your site, printing customised passes while capturing important information for detailed reporting and analysis.

Designed specifically for education, EntrySign can help you to improve safeguarding and screening within your campus. With modules for visitors, staff, contractors and students (all optional), EntrySign will further your duty of care compliance under WHSE/OHS legislation and assist with emergency evacuation planning; instantly providing a clear and accurate view of all visitors, staff, contractors and students who are on your site at any given time.

MAIN FEATURES AT A GLANCE

- Quick and easy visitor management with self service sign in/out.
- Customisable visitor policy acceptance page prior to signing in.
- Optional photo and signature capture with photo ID badge printing.
- Ability to pre-book expected visitors and contractors for even quicker sign-in.
- Authorised visitors section for cleaners, supply staff etc.
- Staff sign in / out plus optional staff ID-card bolt on.
- Record students late arrivals/early dismissals and produce reports
- Monitor Staff attendance and time keeping.
- Event management allowing visitors to sign in to events.
- Comprehensive back-office suite for administration and reporting.
- Search for visitors and contractors by name, company or vehicle registration.
- Search for visitors and contractors by name, company or vehicle registration number.
- One-click fire evacuation report to phones, emails and printers
- Simple to use with an intuitive user interface
- Low running costs - no printer ink, just sticky labels.
- Integrates with existing door access control systems.
- Variety of mounting options including wall or desk pole brackets.
- D-card bolt-on makes signing in and out effortless for staff, by simply presenting an ID card to the screen
- Contractor certification of currency monitoring




STUDENT AUTHORITY PASSES

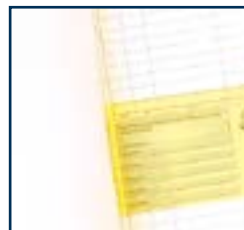
DATE	TIME	REASON	NAME	FORM
<p>This Student has arrived late to school. Please admit him/her to class. Set a suitable detention: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Authorised by:</p> <p>Signature:</p>				
			<p>LATE TO SCHOOL</p> <p>No. 001234</p>	



LATE TO SCHOOL

The system introduces an organised routine for recording late arrivals and provides each pupil with an authorised pass for classroom attendance.

DATE	TIME	REASON	NAME
<p>This Student has been given permission to leave the School Grounds.</p> <p>Authorised by:</p> <p>Signature:</p>			
			<p>PERMISSION TO LEAVE SCHOOL</p> <p>No. 001234</p>



PERMISSION TO LEAVE SCHOOL

Pupils wishing to leave school grounds at any time other than normal day completion are issued with a pass which, Officially informs the teacher of their intended absence. AND Is used to obtain parent's "signature of authorisation" for presentation to the office on return to school.

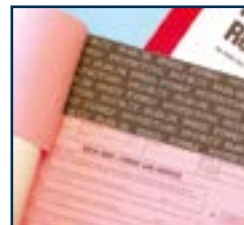
DATE	TIME	REASON	NAME	CLASS
<p>Permissions to Leave School Grounds: This Student has been given permission to leave the school ground prior to dismissal time. Signature:</p> <p>Late to School: This Student has arrived late to school. Please admit him/her to class. Signature:</p> <p style="text-align: center;">PLEASE GIVE THIS SLIP TO CLASS TEACHER</p>				
				



COMBINED LATE TO SCHOOL/ PERMISSION TO LEAVE SCHOOL


Combines two passes together for ease of use especially during the early morning busy period when students are arriving late and others seeking permission to leave school early.

DATE	STUDENT NAME	CLASS	TREATMENT	TIME OUT	ATTENDED BY: (PRINT NAME)
TIME IN	REASON			W/ Returns to Class	W/ HOME
<p>SICK BAY / FIRST AID ADVICE</p> <p>Dear Parent, This is to advise that your child attended Sick Bay or required First Aid as recorded above. Should you require further information call the office or the person in attendance shown above.</p> <p>Please sign and return this form. Parent Signature Date</p>					
				<p>No. 001234</p>	



SICK BAY


Recording of essential information when a student requires attention due to sickness or injury. Automatically provides detailed advice for parents.

DATE	TIME	NAME	CLASS	REASON	EXPECTED TIME AWAY	OR DAYS
				<input checked="" type="checkbox"/> Tick e.g. SICK, APPOINTMENT etc.	<input checked="" type="checkbox"/> DAYS EXPECTED TIME AWAY	OR DU
			<p>STUDENT ABSENCE NOTICE</p> <p>Pass No. 001234</p>			



STUDENT ABSENCE NOTICE

Records full details of Students Absence, including reason and length of time. Provides copy to advise teacher.

DATE	NAME	FORM	ITEM
<p>This Student has been given permission to be out of uniform.</p> <p>Authorised by:</p> <p>Signature:</p>			
			<p>OUT OF UNIFORM PASS</p> <p>No. 001234</p>



OUT OF UNIFORM

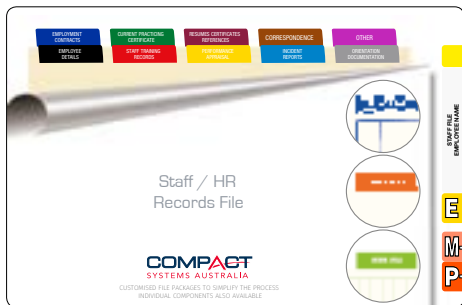
Provides authorisation for student to be out of uniform when challenged.

RECORDS MANAGEMENT

A total package of best available products & procedures to provide easy access to up to date staff records information saving valuable time for staff & health professionals.

- Strong, durable Mylar coated file folders for long term use and protection of contents.
- Colour coding - Recognised world wide as the most efficient file retrieval and identification system.
- Fitted with Tube Clip Fastener to ensure security of documents.
- Available for shelf (lateral) or drawer use.

STAFF RECORDS FILE



TAB HEADERS INCLUDED IN THIS SET:

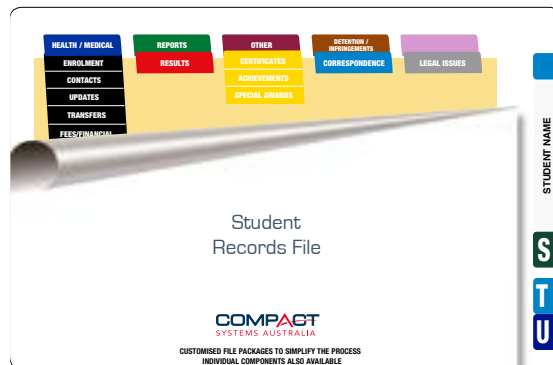
- | | |
|---------------------|-------------------------|
| Employee Details, | Contracts |
| Staff Training | Current Practicing |
| Records Performance | Certificate |
| Appraisal Incident | Resumes |
| Reports | Certificates References |
| Orientation | Correspondence |
| Documentation | Other |
| Employment | |

OPTIONAL TAB HEADERS:
(Sold separately in pkts 10)
Police Check, Leave Details,
Work Visa.

STUDENT RECORDS FILE

TAB HEADERS INCLUDED IN THIS SET:

- | | |
|----------------|---------------|
| Enrolment | Reports |
| Contacts | Other |
| Updates | Detention/ |
| Transfers | Infringements |
| Fees/Financial | |
| Results | |
| Certificates | |
| Achievements | |
| Special Awards | |
| Correspondence | |
| Legal Issues | |
| Health/Medical | |



INJURY MANAGEMENT RECORDS FILE



TAB HEADERS INCLUDED IN THIS SET:

- Incident/Injury Report
- Medical Assessment Records, W/Comp Claim/Corr.
- Medical Expenses
- Injury Management Rehabilitation Plan
- Return to Work
- Incident Review
- Corrective Action
- Other/Misc
- Police Check
- Leave Details
- Work Visa.

LABEL LAND SOFTWARE



COMPUTER GENERATED LABELS, RESIDENT I.D. BANDS & CARDS

- Customisable
- Cost effective
- Fast and easy to create and use

LABEL LAND PRODUCTS TO SUIT YOUR NEEDS

- File labels (lateral, top tab and lever arch)
- Various labels for many applications
- Resident I.D. bands for transfer or emergency / I.D. band decoder cards
- ID cards for staff, contractors etc
- Business cards

SOFTWARE

- Easy to use software
- Internet or Desktop based
- All colour printer compatible
- Data security

ALL YOU WILL NEED IS

- A computer
- Internet access (if using internet based software)
- A colour printer
- A user licence (obtainable when purchasing the software)

ARCHIVING

- Incomparable space efficiency
- Interlocking Design
- Front Accessing
- Modular
- Scalable
- Relocatable
- Premium Board for Strength & Durability
- No Shelving Required
- Supplied Ready to Assemble
- External Dimensions:
H 1735mm x W 930mm x D 420mm



PRINT SOLUTIONS

Compact Business Systems are proud to announce that we now offering Complete Print Management Services for all Australian Schools and Colleges.

Sourcing suppliers for just one print job can be cumbersome, expensive and may not even be successful. Having to arrange for design, communicate your requirements and get a competitive price for every print job can deprive your company of countless hours better spent running the business. That is why Compact now offers to take care of this for you. Some of the many solutions we can offer your school include

DIARIES



We know that every school is different so we've designed a downloadable diary template for you to fill with the information important for your school. You can have every sporting and cultural date listed throughout the calendar pages of the diary. Once completed you simply save and email to Compact and we will return a fully mocked up diary complete with spiral binding and cover.

YEARBOOKS

Our Graphic Designers can work with you to produce a wonderful memento of your students' year at school. Whether it be a small publication or a large coffee table style book, Compact will advise you on how to achieve the best outcome for your budget.



CALENDARS



Yearly calendars have two great benefits. They provide a practical link to parents to remind everyone about upcoming events, and they advertise your school to everyone who looks at the calendar. Don't miss this opportunity for exposure – put your best photos and information on a stunning colour calendar.



PROMOTIONAL PRODUCTS



Create an image that resonates with our range of promotional options. Students can be decked out with all of the best gear while visitors will be treated to a lasting impression of their stay on campus. Our products cover a vast array of needs and designs to ensure that the message of your school is delivered in the most effective manner possible. Options include:

- Tote bags
- Branded Stationery
- USB Sticks
- Lunch Bags
- Mugs
- Lanyards
- Frisbees
- And so much more

STATIONERY AND PUBLICATIONS

From day to day stationery like letterheads, envelopes and business cards, to annual reports and college magazines, Compact can provide you with a cost effective print solution to suit your needs.

We can work with you to ensure that your School/ College brand and image is conveyed consistently over the range of your printed collateral, whilst offering the highest quality and value for money.



BAND AND CHOIR FOLDERS



Our custom designed vinyl music folders will give your group a professional touch.

Available in a range of colours you can have your own logo or name in gold foil or printed in the colour of your choice.



Navy Blue



Pine Green



Ultramarine



Royal Blue



Burgundy



Black

PRINT SOLUTIONS

TEARDROP, BALI AND RECTANGULAR FLAGS



Teardrop, Bali & Rectangle Flags are an innovative way to create eye catching signage and provide an economical alternative to traditional street flags.

- High quality print on water resistant material with heavy duty vinyl pocket double stitched
- A choice of premium base options to suit hard or soft grounds or mounting on walls, at no additional cost
- Long lasting materials for indoor and outdoor use with ONE YEAR WARRANTY on parts

	Small	Medium	Large
Teardrop			
Stand Height	2200mm	3500mm	4800mm
Image Height	1860x760mm	2750x970mm	3940x1100mm
Bali			
Stand Height	2500mm	4300mm	5300mm
Image Height	2045x650mm	3035x700mm	4200x800mm
Rectangle			
Stand Height	2100mm	3000mm	4200mm
Image Height	1700x700mm	2500x700mm	3300x700mm

BASE OPTIONS

Cross Feet & Water Bag



Spike



Car Wheel Base



Wall Mount



10kg Metal Plate



PULL UP BANNERS



Pull up banners are an affordable and convenient solutions when you require to make a Big impact. Supplied with a handy padded carry case Compact's pull up banners are perfect for School Open Days, Expo's and Concerts and can be easily packed away after an event. Available in both a economy and deluxe model we can offer a solution for all budgets.

PERSONALISED CARPET AND MATS

Custom mats offer a unique value for money marketing opportunity and are ideal for locations where an added prestigious feel is required – though they can be ordered for any situation. Mats can be made to custom sizes and Compact can also offer you artwork services.



BAND AND CHOIR FOLDERS



Our custom designed vinyl music folders will give your group a professional touch.

Available in a range of colours you can have your own logo or name in gold foil or printed in the colour of your choice.

STORAGE

EZIGLIDE OFFICE MOBILE SHELVING



EZIGLIDE Office Mobile Shelving Systems, provide a high capacity office shelving system, available in a range of standard sizes, which can also be tailor-made to suit your specific needs. The shelving system has been designed and manufactured according to Australian standards and workplace conditions.

EZIGLIDE provides ease of use and is available in manually operated or mechanically assisted configurations. A wide range of accessories is available to complement the EZIGLIDE Office Mobile Shelving System range.



Low Profile Track



Base Mounted Track



Option of decorative finishing panel



CONFIGURATIONS

- EZIGLIDE Mobile Shelving Systems are manufactured in a range of sizes which can be configured to suit any storage area and requirements.
- Systems can be single or double bay width and virtually unlimited in length.
- Contact a Compact storage consultant for design and storage advice for your EZIGLIDE Mobile Shelving System.

EZIGLIDE LONG SPAN MOBILE SHELVING

EZIGLIDE Long Span Mobile Shelving System is a high capacity versatile storage system, available in a range of standard sizes, which can also be tailor-made to suit your specific needs.

The mobile shelving system has been designed to store larger items such as archive boxes and other items that require more shelf space.



ACCESSORIES

Timber Infill Shelf



Steel Infill Shelf



Wire Infill Shelf



Hanging Rails



CONFIGURATIONS

- EZIGLIDE Long Span Mobile Shelving Systems are manufactured in a range of modular sizes which can be configured to suit your storage area and requirements.
- Contact a Compact storage consultant for design and storage advice for your EZIGLIDE Long Span Mobile Shelving System.

FEATURES

- Large diameter wheels for ease of movement
- Strong and durable; long lasting, quality storage system
- Low Profile Tracks
- Adjustable beams at 50mm increments
- Comprehensive range of sizes
- Easily adapted to suit available space
- Stepped beams for infill shelves
- Option of timber, steel or wire infill shelves
- Tracks do not require fixing to the floor
- System can be easily relocated and extended
- Shelving extension does not require dismantling of existing system

SPECIFICATIONS

Configurations	Single sided/Double sided Single tier/Two tier
Heights	1900, 2200, 2500, 3000, 5000mm
Widths	900, 1200, 1500, 1800, 2100, 2400mm
Depths	450, 600, 840, 1000mm
Beam Height	60mm
Beam Adjustment	50mm increments
Beam Capacity	Up to 850kg (UDL)* per pair of beams
Shelving Bay Capacity	Up to 4000kg (UDL)*
Standard Colour	Light Grey
Warranty	10 Years

STORAGE

GO TAMBOUR DOOR CUPBOARD

- Adjustable foot
- Magnetic slam rail
- Easy glide track
- 900W or 1200 x 473D
- 1981h, 1200h, 1016h



CUPBOARDS



GCA 20
2000H x 910W x 450D

- 4 Shelves
- Silver Grey or Graphite Ripple



GCA 18
1830H x 910W x 450D

- 3 Shelves
- Silver Grey or Graphite Ripple



GCA 10
1015H x 910W x 450D

- 2 Shelves
- Silver Grey or Graphite Ripple

FILING



GCAA4 4 DRAWER
1321H x 460W x 620D



GSC9422
2200H x 910W x 400D

- Includes 5 Shelves
- Flat Packed - Easy Assembly
- Silver or Grey

LOCKERS

1830H x 305W x 455D



GL305/1



GL305/2



GL305/4

MOBILE PEDESTAL

GMP3 - 610H x 460W x 472D



- Ball Bearing runners
- Flush Drawer front
- Fifth wheel for stability
- Precious Silver, White China, Graphite Ripple or Black Satin

DOUBLE SIDED MOBILE PIVOTING WHITE BOARD

- 1200X900
- 1500X900
- 1800X900



FILE CART

970H x 510W x 542D

- ABS top with slide out work surface
- Central key lock control
- Push Handle
- 2 x 310mm Drawer
- 1 x 75mm twin wheels swivel castor; two locking, one directional



WALL MOUNTED MAGNETIC WHITE BOARD

CONCEALED CORNER FIXING



- 900 x 600
- 1200 x 900
- 1500 x 900
- 1800 x 900
- 1800 x 1200
- 2100 x 900

CORK BOARDS



- 900 X 600
- 1200 X900

PIN BOARDS



- 900 X 600
- 1200 X900

LATERAL FILE SUPPORT



SIZE	REF No:
750 WIDE	BFR-750
790 WIDE	BFR-790
900 WIDE	BFR-900
985 WIDE	BFR-985
1050 WIDE	BFR-1050
1200 WIDE	BFR-1200

DRAWER FILE SUPPORT

REF No: DFSRI



Improve the efficiency of drawer filing by converting to colour coded files.
Remove all suspension file frames and pockets and replace with drawer support and top tab colour coded files.

FURNITURE



Corner Workstation

- | | |
|-------------------|------------------------|
| 1200 x 1200 x 600 | 1800 x 1800 x 600 |
| 1200 x 1500 x 600 | 1800 x 1800 x 750 |
| 1200 x 1800 x 600 | 2100 x 1500 x 600 |
| 1200 x 2100 x 600 | 2100 x 1800 x 600 |
| 1500 x 1500 x 600 | 2100 x 2100 x 600 |
| 1900 x 1500 x 600 | Lockable Drawers Extra |



Desk

- CDK189 1800 x 900
- CDK1875 1800 x 750
- CDK1575 1500 x 750
- CDK126 1200 x 600
- CDK 96 900 x 600
- Lockable Drawers Extra

- 25mm tops/18mm sides
- Metal runners
- Lockable



**Desk Mate
One Piece Top**
CCW1812 1800 x 1200 x 600
Available Left or Right hand
*Shown Right Hand Side



Metal Leg Desk
1800 x 750
1500 x 750
1200 x 600
FMP3 Silver Metal Mobile
Pedestal Extra



Conference End Desk
CDKP23 2300 x 900 x 1050
Available Left or Right hand
*Shown Left Hand Side



Bow Front Desk
CBFDK157
1500 x 650 Bows to 750
CBFDK180
1800 x 750 Bows to 900



Return
CR45 900 x 450
CR6 900 x 600
CR12 1200 x 600
Lockable Drawers Extra



Ironstone Mobile Pedestal
CMP2D1F-I 3 DRAWER Only



Mobile Pedestal
690 x 465 x 447
CMP4D 4 DRAWER
CMP2D1F 3 DRAWER
CMP2F 2 DRAWER
• Lockable



Monitor Stand
CMH-I 495 x 49
• Ironstone only



Fixed Pedestal
CDKP3D 3 DRAWER
CDKP1D1F 2 DRAWER
CRP3 Return
• Lockable
HDKPID 1 DRAWER
• Ironstone only
• No Lock



Tower Box
CTB - GR 500 x 290



Extra shelves available

Lockable Cupboard
With 3 shelves
CSC2FD 1800 x 900 x 450



Extra shelves available

Bookcase
CBC18 1800 x 900 x 315
CBC12 1200 x 900 x 315
CBC9 900 x 900 x 315



Extra shelves available

Lockable Wall Unit
CSC2HD 1800 x 900 x 450
For larger sizes add hutch to credenza.



Hutch
CH18 1800 x 1070 x 315
CH15 1500 x 1070 x 315
CH12 1200 x 1070 x 315



Sliding Door Credenza
CMZ1845 1800 x 730 x 450
CMZ1545 1500 x 730 x 450
CMZ1245 1200 x 730 x 450 Lockable



Extra shelves available

Pigeon Hole Unit 20 Hole
PH20 1040 x 1040 x 380



Filing Cabinet
C4FC 1300 x 465 x 600
C3FC 990 x 465 x 600
Both Lockable



2 Tier Trolley
Ironstone Only
TR2 700 x 450 x 725



3 Tier Trolley
Ironstone Only
TR3 800 x 600 x 900

TO VIEW THE COMPLETE RANGE OF COMPACT'S FURNITURE OPTIONS, PLEASE REQUEST A FURNITURE CATALOGUE FROM YOUR SALES REPRESENTATIVE

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